

Meeting Minutes
Essex Conservation Commission
April 1, 2008; 7:30 pm
T.O.H.P. Burnham Public Library

Commissioners

Present: Wallace Bruce, Chairman
Robert Brophy, Philip Caponigro, Elisabeth Frye, James Rynkowski,
Shirley Singleton

Absent: Stephan Gersh

Quorum: Yes

Clerk: Deborah Cunningham

The following building permit applications were reviewed:

Tim Kagan represented the homeowners for **5 Ralston Lane** for the removal of an existing deck and the construction of a two story addition. Mr. Kagan advised the Commission that the new footings would be placed where the current footings were. After a review, the building application was signed by W. Bruce.

Eian Woodman represented the homeowners for **9 Shephard Memorial Drive** for the renovation of the current residence and the expansion of a bathroom. The homeowner would also like to move the location of the entrance. After a review, the building application was signed by W. Bruce.

Clay Morin presented a plan to the Commission which was submitted and approved in 2002 for the addition and a new refrigerator in the back of Fortune Palace at **99 Main Street**. The Order of Conditions also included work on the parking lot. Mr. Morin was inquiring if the applicant needed to file a request for a partial certificate of compliance for the completed work and then re-file for the work to be done on the parking lot or if the whole filing should be redone. The Commission did not know how best to proceed and advised that they would research the question and advise Mr. Morin how to proceed.

Leslie Moore and homeowner Will Phippen presented a plan to the Commission to demolish the residence at **1 Low's Island** and build a new residence on the current footprint. The homeowner is also discussing with the Board of Health whether to install a septic system or a tight tank. Mr. Moore advised that they would be using helical footings which should mitigate the disruption to the area. The Commission advised that they would be looking at the relationship of the project to the riverfront or wetlands. Mr. Moore advised that the project was in the 200 ft. of the riverfront. The Commission

commented that this would be a highly regulated project due to the location and a Notice of Intent would need to be filed.

Jim Lafontaine met with the Commission to discuss the work being done at **180 Western Avenue**. Mr. Lafontaine advised that the work was landscaping work. He did advise that the last load of fill was not as clean as it should be and that fill would be removed. It was determined that the work was being done in the buffer zone and that a filing should be done. Mr. Rynkowski questioned if hay bales should be put in place to protect the area until the filing could be done. Mr. Lafontaine was advised not to haul away any fill until the filing was completed. It was decided that a site visit would be needed to determine exactly what was needed. The Commission will visit the property on April 2.

Andrew St. Pierre met with the Commission to discuss jacking up the residence and moving it into the front yard in order to blast to put in a new foundation at **39 Wood Drive**. The homeowners are also considering adding a bathroom to the current residence. The Commission advised that a Notice of Intent would need to be filed because the entire project was in the buffer zone. There were no other restrictions to the project.

Business:

The Clerk advised the Commission that four of the Commissioners terms would be expiring on June 30, 2008.

The Commission discussed work which was being done at **114 Western Avenue**. The Clerk will contact the Building Inspector to request that he visit the homeowner to have the worked stopped until the homeowner visits the Commission.

The Commission reviewed and approved the payroll and expense reports as submitted by the Clerk.

A motion to close the meeting was made by P. Caponigro, seconded by J. Rynkowski and passed by unanimous consent.

Prepared by: _____
Deborah Cunningham
Administrative Clerk

Attest: _____
Wallace Bruce, Chairman